

これは“貴重資料等閲覧許可願”について、英語で記入方法を説明するものです。

This explains how to fill out "The Application for Using Valuable Materials in the Library" in English.

別紙様式 1-1 (第9条関係)

貴重資料等閲覧許可願

Date of Application
(Japanese calendar notation)

令和 年 月 日

Dear the Director of Shimane University Library

(申込者)

a) 氏名 *自署または 押印	b) 所属	a) Name * Signature or Seal
c) 住所	d) TEL	b) Affiliation
	e) FAX	c) Address
	f) E-mail	d) Phone Number
		e) Fax Number
		f) E-mail Address

As shown below, I would like to use valuable materials managed by Shimane University Library in the library, so please give me permission. Once permitted, I promise to comply with the Shimane University Library Usage Regulations and the following service conditions, and pay attention to the handing of materials when using them.

g) 1 閲覧を希望する資料名 (記入欄が不足する場合は、別紙に記入のこと)		g) The Name of Materials You Want to Use * Please submit the list of materials if there are not enough fields to fill in. h) The Purpose You Want to Use i) The Day and Time You Want to Use * Japanese calendar notation Ex. from [year/month/day/time] to [year/month/day/time]
h) 2 閲覧目的		
i) 3 閲覧希望日時	令和 年 月 日 時 から 令和 年 月 日 時 まで	

[Service Conditions]

- 1) You must use materials at the specified date, time and location.
- 2) You must handle materials with great care to ensure that they are not soiled, damaged or lost.
- 3) You must follow the library's instructions when using.

本サービスは島根大学附属図書館貴重資料等の取扱に関する要項に基づきます。ただし本要項の英訳はありませんので、詳細についてはお問い合わせください。

This service is based on the guidelines for handling valuable materials of Shimane University Library. However, there is no English translation of this guide line, so please contact us for details.